



# WEST MARKET

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AT RESTON TOWN CENTER

September 21, 2018

Dear West Market Community Association Member:

Notice is hereby given that the West Market Community Association, Inc. 2018 Annual Meeting is scheduled for **Thursday, October 18<sup>th</sup>, 2018, 6:30 p.m., at the West Market Clubhouse (1901 Logan Manor Drive)**. Registration (sign-in) will begin at 6:15 pm.

The purpose of the Annual Meeting is to:

- Elect **4 (four)** members to the Board of Directors. [*Note: A Call for Candidates is included with this notice. Anyone may submit his or her own name in nomination in writing in advance or in writing or orally at the meeting right up until the time of the vote at the Annual Meeting. In addition, any voter may write in one or more names on the proxy form of persons who have indicated in a written Candidate Statement or orally at the meeting their willingness to be considered for election to the Board and to serve on the Board if elected. Candidate information will be posted on our web site as it is received. Candidate nominations received by October 16th, 2018 will be included on the printed ballot that will subsequently be made available at the meeting.*]
- Conduct such other business of the corporation as may properly come before its members.

**Quorum:** The presence at the meeting of Members entitled to cast, or of proxies entitled to cast, one tenth (10%) of the votes of the voting class of membership shall constitute a quorum. If you are unable to attend the Annual Meeting and are eligible to vote in the election of directors (see below), you may execute and send back the proxy form attached, or obtain one at the clubhouse and/or the community website.

**Voting:** All Members, including Class A members (owners) and Class C members (tenants and residents over 18) are entitled and welcome to be present at and participate in the Annual Meeting. However, pursuant to Section 3.2(b) of the By-Laws, **only Class A members (owners) may vote in the election of directors.**

**Proxies:** Proxies shall be in accordance with Article III, Section 3.8 of the By-Laws. A vote may be cast in person or by proxy. Proxies shall be signed by the Unit Owner(s) and shall terminate after the first meeting held on or after the date of the meeting or any recess or adjournment of that meeting held within thirty (30) days and shall be filed with the Secretary. Such proxy shall be deemed revoked only upon actual receipt by the person presiding over the meeting of notice of revocation from any of the persons owning such unit. Except with respect to proxies in favor of lessee or Mortgagee, no proxy shall in any event be valid for a period in excess of one hundred and eighty (180) days after the date the proxy is signed. **The person you designate as your proxy must be present at the Annual Meeting. Proxy forms are attached and are available at the clubhouse and on the community website. Nominations will also be taken leading up to and at the meeting.**

Sincerely,

*Karen Fegani*

Karen Fegani

On-Site Manager